



**Kia tiki ake te pai**  
**ACCENTUATING THE POSITIVE**



## Enrolment Scheme

Effective from Term 2 Tuesday 28<sup>th</sup> April 2020

The guidelines for development and operation of enrolment schemes are issued under section 11G (3) of the Education Act 1989 for the purpose of describing the basis on which the Secretary's powers in relation to enrolment schemes will be exercised.

### **Proposed Home Zone**

**All students who live within Rutherford Primary's home zone described below and/or shown on the attached map, shall be entitled to enrol at the school.**

*Starting at the intersection of Taikata Rd/Te Atatu Rd and Harbour View Rd, travel north east along Harbour View Road to the end of the road (odd numbered residences included).*

*Travel south along the peninsula coastline to the North-Western Motorway.*

*Travel East along the North-Western Motorway until the Henderson Creek. Travel north along the Henderson Creek to River Rd (does not include River Road Addresses).*

*At the intersection of River Rd and Taikata Rd, turn right to travel along Taikata Rd to the starting point intersection of Taikata Rd/Te Atatu Rd and Harbour View Rd (even numbered Taikata Rd addresses 4-64 included).*

*All residential addresses on included sides of boundary roads and all no exit roads off included sides of boundary roads are included in the zone unless otherwise stated.*

**Proof of residence within the home zone will be required.**

### **Documents to Support Student's Address:**

- A copy of your most recent telephone (landline) or broadband account (all pages).

OR

- A copy of your most recent electricity account (all pages).

### **Owner Occupied Property**

- A copy of your most recent Auckland City rates notice or;

**If the purchase has been made within the last 3 months,**

- a copy of the solicitor's final settlement letter.

**Trust properties**

- A declaration from the Trustees declaring a right to occupy the property.

**Rental Property**

- A copy of your Tenancy Agreement.
- Bond Receipt from Tenancy Services.

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

**Special Programmes**

This priority category is not applicable at this school because the school does not run a Special programme approved by the Secretary.

**Out of Zone Enrolments**

Each year the board will determine the number of places which are likely to be available in the following year for the enrolment of students who live outside the home zone. The board will publish this information by notice in a daily or community newspaper circulating in the area served by the school. The notice will indicate how applications are to be made and will specify a date by which all applications must be received.

Applications for enrolment will be processed in the following order of priority:

**First Priority** This priority category is not applicable at this school because the school does not run a special programme approved by the Secretary

**Second Priority** will be given to applicants who are siblings of current students.

**Third Priority** will be given to applicants who are siblings of former students.

**Fourth Priority** will be given to any applicant who is a child of a former student of the school.

**Fifth Priority** will be given to any applicant who is either a child of an employee of the board of a school or a child of a member of the board of the school.

**Sixth Priority** will be given to all other applicants.

If there are more applicants in the second, third, fourth, or fifth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Section 11G(1) of the Education Act 1989. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

**Applicants seeking second, third and fourth priority status may be required to give proof of the relationship.**